

- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

March 19, 2015

TO: Program Directors, Ohio Chartered Fire Training Institutions

FROM: Melvin House, Executive Director
Ohio Division of Emergency Medical Services

REF: Fire Instructor, FSI Instructor, and Assistant Fire Instructor Course
Entrance Requirements

Please ensure compliance with entrance requirements as set forth in the Ohio Revised Code and Ohio Administrative Code when enrolling students in instructor courses.

Program Directors shall ensure the following:

1. **Prior to admission into a fire instructor course** an individual shall meet *all* of the following requirements:
 - a. Possess a current Ohio firefighter certificate that is in good standing;
 - b. In the preceding seven years, have at least five years of experience as a certified firefighter; and
 - c. Successfully pass the firefighter II knowledge examination.
2. **Prior to admission into a fire safety inspector instructor course** an individual shall meet *all* of the following requirements:
 - a. Possess a current Ohio firefighter certificate that is in good standing;
 - b. Possess a current Ohio fire safety inspector certificate that is in good standing;
 - c. In the preceding seven years, have at least five years of experience as a certified fire safety inspector; and
 - d. Successfully pass the fire safety inspector knowledge examination.
3. **Prior to admission into an assistant fire instructor course** an individual shall meet *all* of the following requirements:
 - a. Possess a current Ohio firefighter certificate that is in good standing;
 - b. In the preceding seven years, have at least five years of experience as a certified firefighter; and
 - c. Successfully pass the firefighter I knowledge examination.

A Chartered Fire Training Institution's Program Director cannot allow any candidate to start an instructor training course without first verifying the candidate has successfully met the requirements set forth in Chapter 4765-21 of the Ohio Administrative Code (see page 2 of this document).

Failure to comply with requirements of the Ohio Administrative Code may result in disciplinary action against the Chartered Fire Training Institution.

Please contact the Division of EMS Education Section at FireEducation@dps.ohio.gov or (614) 466-9447 with questions or concerns.

4765-21-02 Instructor training course entrance requirements.

(A) Prior to admission into a fire instructor course, an individual shall meet all of the following requirements:

(1) Possess a current firefighter certificate issued under section [4765.55](#) of the Revised Code and rule [4765-20-02](#) of the Administrative Code that is in good standing;

(2) In the preceding seven years, have at least five years of experience as a certified firefighter. Experience as a firefighter in another state, the District of Columbia, a United States territory, or any branch of the United States military may be used to fulfill this requirement, as approved by the program director;

(3) Successfully pass the knowledge examination as set forth in rule [4765-20-06](#) of the Administrative Code at the firefighter II level.

(B) Prior to admission into a fire safety inspector instructor training course, an individual shall meet all of the following requirements:

(1) Possess a current fire safety inspector certificate issued under section [4765.55](#) of the Revised Code and rule [4765-20-03](#) of the Administrative Code;

(2) In the preceding seven years, have at least five years of experience as a certified fire safety inspector;

(3) Successfully pass the knowledge examination as set forth in rule [4765-20-06](#) of the Administrative Code for fire safety inspector.

(C) Prior to admission into an assistant fire instructor course, an individual shall meet all of the following requirements:

(1) Possess a current firefighter certificate issued under section [4765.55](#) of the Revised Code and rule [4765-20-02](#) of the Administrative Code that is in good standing;

(2) In the preceding seven years, have at least five years of experience as a certified firefighter. Experience as a firefighter in another state, the District of Columbia, a United States territory, or any branch of the United States military may be used to fulfill this requirement, as approved by the program director;

(3) Successfully pass the knowledge examination as set forth in rule [4765-20-06](#) of the Administrative Code at the firefighter I level.

Replaces: 4765-21-02

Effective:				04/07/2014
R.C.	119.032	review	dates:	01/16/2019
Promulgated		Under:		119.03
Statutory		Authority:	R.C.	4765.55
Rule		Amplifies:	R.C.	4765.55
Prior Effective Dates:	9/30/04, 6/30/75, 5/1/79, 1/1/89, 1/1/96, 9/25/00, 5/29/03, and 1/24/08			