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**May 13, 2015**

**TO: Program Directors, Ohio Chartered Fire Training Institutions**

**FROM: Melvin House, Executive Director**  
**Ohio Division of Emergency Medical Services**

**REF: Live Fire Training Instructor Requirements**

The safety of all personnel is the highest priority when conducting/participating in live fire training.

Therefore, in an effort to provide chartered fire training programs with clarification of instructor assignments when conducting live fire training for certification courses, the Division of EMS requires the following personnel/positions to be certified fire instructors:

- Instructor-In-Charge (Incident Commander)
- Attack hose lines
- Backup hose lines
- Functional assignments (i.e., Safety Officer, Fire Control Team, Water Supply Officer, etc.)
- Any teaching assignments

Support personnel for live fire training evolutions, including support for the positions listed above are not required to be certified fire instructors.

Reminder: Per O.A.C. 4765-21-03(C) any fire instructor or assistant fire instructor certified after April 7, 2014, who wishes to provide instruction in any live fire training courses, shall successfully complete the "Live Fire Training Operations Course" through an Ohio chartered fire training program.

Additionally, per O.A.C. 4765-21-05(J) An applicant for reinstatement of a fire instructor certificate, who wishes to provide instruction in any live fire training courses, shall successfully complete the "Live Fire Training Operations Course" through a chartered program.

Please contact the Division of EMS Education Section at [FireEducation@dps.ohio.gov](mailto:FireEducation@dps.ohio.gov) or (614) 466-9447 with questions or concerns.

References: JPR 4.6.4 and Figure C.1 Checklist for Responsibilities of Personnel, NFPA 1403, *Standard on Live Fire Training Evolutions* (2012 Edition)