

Ohio Fire Reinstatement Requirements Determined by Time Elapsed Since Expiration

OAC 4765-20-08 – Effective 4/7/14

Volunteer Firefighter, Firefighter I, Firefighter II, Fire Safety Inspector

0-90 Days Since Certificate Expiration:	<p><i>This option is ONLY for those who completed the continuing education requirements BEFORE the certificate expiration date AND if the certificate has been expired for less than 90 days.</i></p> <ol style="list-style-type: none"> Provide proof of CE if completed during the certification cycle (cannot be completed <u>after</u> expiration date). Proof must have signature of fire chief or program director. Attach proof of CE to completed Firefighter Reinstatement Application http://www.publicsafety.ohio.gov/links/EMS0116.pdf. Include a \$75 application fee (check or money order made payable to Ohio Treasurer of State) . *** \$75 fee required for this level only *** Mail to EMS Certifications, P.O. Box 182073, Columbus, OH 43218-2073. Do not submit reinstatement application until all requirements are met.
Less than 6 Months Since Certificate Expiration:	<ol style="list-style-type: none"> Provide proof of CE for the last certification cycle signed by fire chief or program director. CE <u>can be</u> completed after the certificate's expiration date. Pass the knowledge examination at your level of certification with a 70% or better. If the exam is not passed within 3 attempts, the course of training must be repeated. Search for a Fire Charter Training institution at https://ext.dps.state.oh.us/emstrainingfacility/ (choose "Fire Charter" as Facility Type, select a county, click on search). After passing the knowledge exam, attach proof of CE signed by fire chief or program director to Firefighter Reinstatement Application http://www.publicsafety.ohio.gov/links/EMS0116.pdf. Submit to EMS Certifications. Do not submit reinstatement application until all requirements are met.
Between 6 Months and 18 Months Since Certificate Expiration:	<ol style="list-style-type: none"> Provide proof of CE for the last certification cycle signed by fire chief or program director. CE <u>can be</u> completed after the certificate's expiration date. Pass the practical examination at your level of certification with a 70% or better (<i>does not apply to Volunteer Firefighter or Fire Safety Inspector reinstatement</i>). If the exam is not passed within 3 attempts, the course of training must be repeated. Search for a Fire Charter Training institution at https://ext.dps.state.oh.us/emstrainingfacility/ (choose "Fire Charter" as Facility Type, select a county, click on search). Pass the knowledge examination at your level of certification with a 70% or better. If the exam is not passed within 3 attempts, the course of training must be repeated. Search for a Fire Charter Training institution at https://ext.dps.state.oh.us/emstrainingfacility/ (choose "Fire Charter" as Facility Type, select a county, click on search). After passing the knowledge exam <u>and</u> practical exam (<i>practical exam does not apply to Volunteer Firefighter and Fire Safety Inspector reinstatement</i>), attach proof of CE signed by fire chief or program director to Firefighter Reinstatement Application http://www.publicsafety.ohio.gov/links/EMS0116.pdf. Submit to EMS Certifications. Do not submit reinstatement application until all requirements are met.
18+ Months:	The course of training must be repeated, and an initial application must be submitted.

Acceptable Proof of CE:

- CE Completion Certificate(s) individually signed by a Fire Charter Program Director or applicant's Fire Chief – OR –
- Training records, if such records include the CE class name, completion date, and respective CE hours. Each page of the training records must be signed, dated and approved for purposes of reinstatement by applicant's Fire Chief – OR –
- Letter signed and dated from applicant's Fire Chief or Fire Charter Program Director that details the CE class name, completion date, and respective CE hours for purposes of reinstatement

Do not submit reinstatement application without the required documentation and until all requirements are met.

Mail to: Certifications
Division of EMS
P.O. Box 182073
Columbus, OH 43218-2073

OR

Fax to: Ohio EMS/Fire Certifications
(614) 466-9461

Email to: ems-firecertifications@dps.state.oh.us