

- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



Emergency Medical Services
1970 West Broad Street
P.O. Box 182073
Columbus, Ohio 43218-2073
(614) 466-9447 • (800) 233-0785
www.ems.ohio.gov

Program Directors,

In order to maintain the security and confidentiality of course and student records, the Division of EMS will be replacing our current course tracking software. The new software will improve the initial course management process but will not track continuing education. This will also help to guarantee the accuracy of the data entered. We will be implementing this change on or around the first of the year.

In order to accomplish this, our current course tracker, through the Account Center, will be discontinued and a new EMS course management software will replace it. This software will be implemented in several phases. The first phase will go live around January 1, 2017. Additional phases will continue development and be implemented in 2017.

Beyond the added security the program will provide, it is being developed to have a much friendlier user interface. There will be a user guide developed to explain the different screens and information required.

The initial advantages to Program Directors beyond the user friendly interface include:

- Faster student entry
- More accurate student data
- Ability to track student progress

However, in order to do this, the new system will require that Program Directors enter all students no later than 14 days after the course start.

Phase two will include:

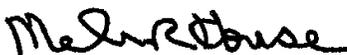
- Report generation capabilities
- Additional capabilities to track student progress
- Easier verification of student certification status

As the new system is put in place for initial courses, **courses that are either in progress or still open** waiting for students to complete the National Registry exam will be migrated to the new system. All student information for initial training that is currently in our course tracker will be carried over into the new system. In order for the migration to occur smoothly, it is highly suggested that Program Directors enter students into the appropriate courses **prior to the migration** at the end of the year.

There will be periodic communications sent prior to implementation to update you on timetables and processes as more information becomes available. If you have any questions, please call John Molnar at 614-387-0649 or write the Division of EMS at emseducation@dps.ohio.gov.

Thank you for your continued effort and support.

Sincerely,



Melvin R. House, Executive Director
Ohio Department of Public Safety
Division of Emergency Medical Services

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."