



## EXECUTIVE COMMITTEE

### STATE BOARD OF EMERGENCY MEDICAL, FIRE AND TRANSPORTATION SERVICES OHIO DEPARTMENT OF PUBLIC SAFETY

#### EXECUTIVE COMMITTEE MEETING MINUTES

October 16, 2019

~FINAL~

**Committee Meeting Date and Location:** Wednesday, October 16, 2019 at the ODPS Shipley Building, Conference Room 1102, 1970 W. Broad Street, Columbus, OH 43223

**Committee Members Present:** Tom Allenstein, Kent Appelhans, Herb de la Porte, Geoff Dutton, Mark Resanovich, Julie Rose, Diane Simon, George Snyder, Dr. Hamilton Schwartz, Kevin Uhl and Dudley Wright.

**Committee Members Absent:** Karen Beavers

**DPS and EMS Staff Members Present:** Dr. Carol Cunningham, Mel House, Kris Patalita, Rob Wagoner, and Mike Wise.

**Public Present:** ~none~

---

#### **Welcome and Introduction**

The meeting began at 8:33 am. Mr. Wright welcomed everyone.

#### **Approval of Minutes**

Mr. Wright requested a motion to approve the August 21, 2019 Executive Committee meeting minutes.

---

**ACTION:** Motion to approve the December 12, 2018 Executive Committee minutes. Mr. Allenstein – First. Mr. Snyder – Second. None opposed. None abstained. Motion approved.

---

#### **Reports**

**Medical Transportation,** Tom Allenstein

Mr. Allenstein advised that the group did not meet and there were no motions.

**Human Resources Ad-hoc Committee,** Mark Resanovich

Mr. Resanovich reported that the committee met in September. He advised he did not have any motions to go before the Board. He stated that the committee's goal is to present information on continuing education reciprocity at the next Board retreat. He requested the committee be allotted some time at the retreat for the same. He advised that Deanna Harris voluntarily resigned from the committee due to other commitments. He plans to find a replacement due to the level of involvement of this committee.

#### **Alternative Forms of Medical Transportation Ad-hoc Committee, Mark Resanovich**

Mr. Resanovich reported that the committee is developing a concept that they would like to present to the Board for consideration.

Julie Rose joined the meeting at 8:35 a.m.

#### **Trauma Committee, Diane Simon**

Ms. Simon advised that the committee met on September 11<sup>th</sup> and had a quorum. She reported that discussions continue regarding the EMS handoff report. The group has begun reviewing some burn data. She also has a motion to bring before the State Board of Emergency Medical, Fire, and Transportation Services (EMFTS Board) for the approval of the 2018 Annual Report.

Mr. Wright inquired if Deputy Director Rob Wagoner or Attorney Mike Wise had anything to discuss. Mr. Wise inquired about how the number of seated members on the EMFTS Board, for voting purposes. It was advised that the Board is full with 21 members seated.

#### **Critical Care, Julie Rose**

Ms. Rose reported that the committee is presenting information to the Board for the acceptance of endorsements. She explained that they were looking for ways to recognize providers with additional training and skills. She confirmed that the Board does have the authority to acknowledge endorsements.

Dr. Hamilton Schwartz joined the meeting at 8:38 a.m.

There was some additional discussion regarding endorsements and the accrediting body that would be involved. Ms. Rose advised that this was just the first step in a lengthy process.

Kevin Uhl joined the meeting at 8:42 a.m.

Dr. Carol Cunningham commented on the scope of practice aspect of endorsements. There was additional discussion by the group. Mr. Resanovich asked for clarification on the motion. Ms. Rose advised she would present this to the Board as part of the report on the Critical Care Subcommittee that they will be asking for approval for this endorsement in the future. Mr. Wright suggested the endorsement information be disseminated to the Board members before the next meeting.

#### **Medical Oversight Committee, Geoff Dutton**

Mr. Dutton reported that the only item they have that requires a motion is for a scope of practice change relating to the transport of pediatric patients with tracheostomy tubes. This change to the scope of practice was approved back in June; however, some requested amendments to the language have since been incorporated. He will provide copies to the Board members.

### **Scope of Practice Ad-hoc Committee, Kevin Uhl**

Mr. Uhl reported that there were no motions to go before the Board. The group met in September; however, they did not have a quorum. Mr. Uhl asked for further clarification regarding how the process could be more efficiently completed. There was some group discussion regarding the various committees with an interest in scope of practice changes.

### **Education Committee, George Snyder**

Mr. Snyder reported that the committee met; however, they did not have quorum. He advised that Pam Bradshaw has resigned from the committee.

Mr. Wright asked Dr. Cunningham if she had any motions to discuss. She reported that she would like to propose a motion to accept the amended CHEMPACK training modules. She advised that the Office of the Assistant Secretary for Preparedness and Response (ASPR) does not allow these training modules to be disseminated electronically. Dr. Cunningham is asking for approval so they can be included in the EMS training site. The changes were required by ASPR.

### **EMS-Children, Dr. Hamilton Schwartz**

Dr. Schwartz advised he did not have any motions.

### **EMS Rural Committee, Herb de la Porte**

Mr. de la Porte reported there were no motions for the Board. He stated that Eric Burns chaired the meeting. He briefly mentioned the National Rural EMS & Care Conference that is being held in Columbus in April of 2020 and the grants that the Ohio Department of Health received for community paramedicine. Mr. de la Porte advised that Mr. Burns would contact Mr. Wright directly regarding a possible addition to the committee.

### **Old Business ~ none**

### **New Business**

Executive Director Melvin House clarified information from a previous discussion regarding non-Board members chairing different committees. Either the chair or vice-chair can attend the Executive Committee meeting or a representative from the committee who sits on the Board can provide the report. He requested that this information be communicated with the committees.

Mr. House stated that he plans to provide updated information to the Board members regarding the various Board committees, including subcommittees, ad-hoc committees and workgroups. This information would include how committees are formed, the application process, and the appointment process. He stated that all committee applications should be sent to Valerie Koker, the Board secretary. She will then work with division staff to vet the applicants. After vetting, the results will only be shared with the chair and vice-chair of the appropriate committee. The appointment involves the chair of the committee, the liaison of the committee, and the Board chair only. Applicants and/or applications should not be discussed at the committee meetings. Applications contain protected information that cannot be shared publicly. Mr. House advised that he intends to get this informational packet out before the next meeting. The packet will also

incorporate information regarding the duties of the committee liaisons and specific guidance for meeting preparation.

**Adjourn**

---

***Mr. Wright requested a motion to adjourn: Mr. Snyder - first; Mr. Allenstein - second.  
Meeting was adjourned at 9:06 a.m.***

---

**Next meeting:**

December 18, 2019 at 8:30 am at ODPS – conference room 1102.