

# CHEMPACK JOB ACTION SHEET

**Note:** In this document “Incident Commander” (IC) refers to the person responsible for all aspects of an emergency response. Recognition of need can come from Emergency Medical Services (EMS) personnel, with the advice of local medical control, or it may be an Emergency Department (ED) physician that identifies the need for activation. The Ohio Department of Health (ODH) is the CHEMPACK Point of Contact (POC) for this document.

## REQUEST/DEPLOYMENT PROCEDURES

### Identification

1. IC identifies a need for nerve agent (NA) antidote support:
  - A. Patients with SLUDGEM or DUMBELS signs and symptoms
  - B. Prior notification of impending arrival of patients exhibiting these symptoms
  - C. Confirms or suspects an incident involving nerve agents or organophosphates

### Activation

2. IC initiates procedure to request CHEMPACK assets:
  - A. If requested by hospital:
    - i. ED personnel or hospital lead notifies their Pharmacy Department
    - ii. Hospital ED contacts the Hub “Columbus Communications Center” at **(866) 599-LERP (5377)**
  - B. EMS identifies a need for medication support:
    - i. IC contacts local medical control who decides if CHEMPACK is needed for a mass casualty incident
    - ii. If necessary, IC contacts their dispatcher which contacts the Hub
3. When contacted for CHEMPACK deployment, the Hub will need the following information:
  - A. Law enforcement jurisdiction for the location (the Hub uses this for geocoding)
  - B. Staging location for CHEMPACK (hospital or staging area address)
  - C. Type of CHEMPACK being requested (Hospital or EMS), and the number of CHEMPACKs requested
  - D. Activation requested by (name of person calling), emergency contact number and fax (if available)
  - E. Name of IC and emergency contact number
  - F. Name of staging manager (if available) and emergency contact number
  - G. Situation report – name of hospital or EMS agency, county of the incident (if requested by EMS), and a brief description of the incident, including a rough estimate of number of patients involved, etc
4. The individual that calls and requests CHEMPACK assets will receive a callback from the Hub for confirmation

### Deployment

5. Once the CHEMPACK arrives, complete the CHEMPACK Controlled Substance Transfer Form
  - A. Law enforcement officer will bring the original form(s) for use when transferring custody of the CHEMPACK assets at delivery site(s)
  - B. The requesting hospital or EMS agency will provide a copy to the ODH CHEMPACK POC (see below)
6. Boxes containing CHEMPACK assets must be physically received and signed for by the staging officer or other person designated by the IC
7. CHEMPACKs will be sent towards the area until IC informs the state that the anticipated need for additional assets no longer exists

### Demobilization

8. IC determines situation is resolved and there is no anticipated need for remaining or additional CHEMPACK assets
9. IC notifies the Hub which will notify the state EMA. The state EMA will notify the local EMA
10. Perform inventory of the returned supplies
11. Verify the returning inventory with the Transfer Form
12. Contact ODH for determination of the disposition of the returned CHEMPACK assets

### ODH CHEMPACK POCs:

- A. Primary - Thomas Muldrow, (614) 728-2434, [thomas.muldrow@odh.ohio.gov](mailto:thomas.muldrow@odh.ohio.gov), fax (614) 728-3556
- B. Secondary – Ryan Morrison, (614) 644-6989, [ryan.morrison@odh.ohio.gov](mailto:ryan.morrison@odh.ohio.gov)