EMERGENCY MEDICAL SERVICES: PARAMEDIC

The Institute for Public Services & Safety at Central Ohio Technical College (COTC) offers a one-year Emergency Medical Services Paramedic Certificate for certified EMTs interested in becoming certified paramedics. New classes are now forming for autumn semester 2017 at the Pataskala campus and spring semester 2018 at the Knox campus. COTC also offers EMT certification each semester.

AUTUMN 2017
Daytime classes will be held at the Pataskala campus beginning August 22, 2017. To participate in this cohort, students must take a placement test and may need to complete prerequisite courses during summer semester which begins May 15, 2017.

SPRING 2018
Evening classes will be held at the Knox campus beginning January 8, 2018. To participate in this cohort, students must take a placement test and may need to complete prerequisite courses during autumn semester which begins Aug. 22, 2017.

CONTACT US
For information about the paramedic certificate program, contact Bryan Spangler, emergency medical services program director, at 740.755.7094 or spangler.77@cotc.edu.

For information about admission criteria and registering for classes, contact The Gateway by phone or cotcgateway@cotc.edu.
Associate of Applied Science in Emergency Medical Services Technology
For current paramedics

With your current paramedic certification, you have already completed 63% of an associate degree. Apply now to finish your degree!

1. **Submit the admissions application at cotc.edu/apply.** There is no fee to apply! After completing the application, follow instructions in the “next steps” letter to submit transcripts from high school (or GED certificate) and any other college you previously attended.

2. **Meet with a Gateway advisor to get college credit.** Call your preferred COTC campus to schedule an appointment. You will need to provide a copy of your current and valid paramedic certificate as well as complete a form requesting 40 credit hours of EMS technology courses. A Gateway advisor will go over this form with you.

3. **Complete 24 general education credits.** All courses (except Human Biology) are available online: Composition I and II, Human Biology*, Medical Terminology, Critical Thinking, Introduction to Psychology, Fundamentals of Communication and your choice of Statistics or College Algebra. *College-level anatomy and physiology courses may be accepted in place of Human Biology.

**Questions?** Contact Bryan Spangler at spangler.77@cotc.edu or 740.755.7094.
Greetings –

COTC is pleased to announce our 2017-2018 Academic Year EMS Programs:

1. EMT classes are offered each semester in conjunction with our partners at CTEC of Licking County (Newark), Knox Technical Center (Mount Vernon), and the Ohio Fire Academy (Reynoldsburg).
   a. Register for EMS-120 with a COTC Gateway Advisor and additional information will be provided.
2. PARAMEDIC Classes (one year) begin Autumn Semester 2017 (August) in PATASKALA (1 unit days) and Spring Semester 2018 (January) on KNOX campus evenings.

Additionally, currently certified Ohio Paramedics can apply for credit and pursue the AAS in EMS degree at COTC.

Note: Paramedic students must take BIO-121 (Human Biology) prior to beginning paramedic classes unless they have previous college credit for an equivalent A&P type course. HLT-110 (Medical Terminology) is also required but may be taken concurrently the first semester of Paramedic if student already has BIO-121 or equivalent credit.

Anyone interested in our programs should first complete a COTC college application [https://apply.cotc.edu/](https://apply.cotc.edu/) and then contact Gateway @ Pataskala: 740-755-7090 or Knox: 740-392-2526 or Newark: 740-366-9222 or Coshocton: 740-622-1408 or [cotcadmissions@cotc.edu](mailto:cotcadmissions@cotc.edu) to schedule placement testing or review transcripts prior to beginning the EMS Application packet that is attached.

If you have any other questions, please do not hesitate to contact me.

Sincerely,

Bryan L. Spangler, MHA, NRP, NCEE, CMTE.
EMS Program Director
740-755-7094, office.
740-964-0152, fax.
Spangler.77@cotc.edu

[www.cotc.edu](http://www.cotc.edu)
How to apply for a COTC EMS program:

1. Apply to COTC @ https://apply.cotc.edu/
   a. Designate AAS in EMS as your degree if you wish to earn the two-year degree that includes EMT and Paramedic. Designate EMT Certificate if you only wish to complete EMT or Paramedic One Year OBR Certificate if you only wish to complete paramedic classes.
   b. Note – only applicant’s pursuing a two-year degree in EMS or One Year OBR Paramedic Certificate are financial aid eligible.

2. Submit ALL OFFICIAL high school and college transcripts to COTC
   a. Central Ohio Technical College
      Records Office
      1179 University Drive
      Newark, Ohio 43055

3. Contact a Gateway Advisor to schedule placement testing.
   a. Newark: 740-366-9222
   b. Coshocton: 740-622-1408
   c. Knox: 740-392-2526
   d. Pataskala: 740-964-7090
   e. cotcadmissions@cotc.edu

4. If enrolling in EMS-120 (EMT Classes) your last step is to confirm you have registered for said class with a COTC Gateway Advisor, then to contact the partner agency for any additional details:

<table>
<thead>
<tr>
<th>CTEC of Licking County</th>
<th>Knox Technical Center</th>
<th>Ohio Fire Academy</th>
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<tbody>
<tr>
<td>Earl Miller</td>
<td>Mike Cronin</td>
<td>Heidi Stone</td>
</tr>
<tr>
<td>740-364-2298</td>
<td>740-393-2933 x1101</td>
<td>(614) 752-7180</td>
</tr>
<tr>
<td><a href="mailto:emiller@c-tec.edu">emiller@c-tec.edu</a></td>
<td><a href="mailto:mcronin@knoxcc.org">mcronin@knoxcc.org</a></td>
<td><a href="mailto:heidi.stone@com.state.oh.us">heidi.stone@com.state.oh.us</a></td>
</tr>
</tbody>
</table>

5. Paramedic Students should notify EMS Program Director via email Spangler.77@cotc.edu of your intentions to enroll and in what class and then complete application packet to EMS Program:
   a. Physical Exam/Immunization Record – must be signed by your healthcare provider and include documentation of all immunizations as TB test results. You may attach documentation but must have HCP sign off on physical health to complete program. Exam is good for 12 months after completion.
   b. Certifications – Use the provided form to record copies of your driver’s license, as well as any applicable EMT certifications or CPR certifications.
   c. Mandatory drug screen – must pass a drug screen within 6 months of beginning program. Licking Memorial Company Care is the preferred provider and instructions are provided. If you select another provider the ORGINAL SEALED results must be sent directly to COTC Records.
   d. FBI National Background check – complete through the Newark Campus Security Office. Cost is $35, pay at fees & deposits and take receipt to security office for background check. You may have completed through another authorized law enforcement agency but again must have the ORIGINAL SEALED results sent directly to COTC Records.
   e. Shirt order forms – submit with application as well as bring a copy and your check for payment to the first day of classes.

6. Sign up for classes: Paramedic – first semester classes are EMS-200, EMS-280, and EMS-290.
   - Paramedic students must complete pre-requisite course BIO-121 (Human Biology) prior to starting paramedic along with HLT-110 (Medical Terminology).
Paramedic Program Application
(This packet is for certified EMTs applying for paramedic classes)

Paramedic Cohort applying for entrance to: (check one)

☐ Autumn 2017 – One year cohort meets on 1 unit days on PATASKALA Campus  (Application Deadline: July 28, 2017)

☐ Spring 2018 – One year cohort meets evenings on KNOX Campus  (Application Deadline: December 8, 2017)

Documentation Requirements

Completed online or with gateway Advisor:

☐ Application to COTC – Complete COTC Admissions Application form online. [www.cotc.edu/apply]

☐ COTC Placement Assessments - Complete placements and any necessary pre-college courses, if applicable, or receive proof of COTC Placement Waiver eligibility.

☐ Pre-college Coursework – C grade (2.00) or better in GENR-091 and MATH-080 or appropriate score on placement test.

☐ Transcripts - ALL official transcripts from high school with graduation date indicated or GED documentation, and all current or up-to-date college transcripts with GPA indicated sent directly to the Gateway Student Records Office.

Completed before application deadline and results sent directly to COTC:

☐ Background Check – (FBI) Documentation of National FBI Background check dated within 6 months of start of program (available at Newark Campus Security Office or original results must be mailed directly to EMS Program Office from conducting agency).

☐ Pass Drug Screening – forms and various sites available, results sent directly to COTC, applicant pays testing site fee directly.

Completed and sent prior to application deadline:

☐ Health History/Immunization Record

☐ Copies of valid Ohio EMT certification, Driver’s License, and AHA CPR for Healthcare Provider certification

☐ Uniform order form – (Student must wear a COTC EMS polo shirt to all clinical sites. Student is also to be in COTC uniform shirt, black/blue pants, black shoes, watch w/second hand, COTC ID nametag, and stethoscope for class as well and may choose to order additional polo’s or t-shirts/sweatshirts/job shirts to wear to class.)

☐ Signed EMS Checklist Form – this form (two pages) turned into any COTC Campus Gateway or:
   Central Ohio Technical College
   Records Office
   Hopewell Hall - Gateway
   1179 University Drive
   Newark, OH 43055

or electronically via signed PDF to cotcrecords@cotc.edu

(continued on next page)
College-Level Course Requirements – prior to enrolling in EMS-200/starting Paramedic Certificate (Must have proof of completion with “C” grade or better)

☐ Human Biology – BIO-121 or college equivalent.
☐ Medical Terminology – HLT-110 or college equivalent.
☐ Pre-college Coursework – GENR-091 and MATH-080 or college equivalent/appropriate placement out of all pre-college reading, writing, and math coursework.

Certification of Truth Statement

I affirm that the information provided on this application, and any other information that I have submitted or will submit to Central Ohio Technical College in connection with the EMS admission process is complete and accurate. Because I want to be considered for selection into the EMS Program, I understand that each requirement must be completed and each document received or postmarked by the deadline date. I understand the submission of incomplete or inaccurate information, or falsifying information is sufficient cause for revocation of admission to the EMS program.

Full Name (PLEASE PRINT) ___________________________ Date of Birth (MM/DD/YYYY) ______________

Email address (COTC Preferred) ___________________________ Home or Work Telephone _______________________

Email address (Other) ___________________________ Cell _______________________

Home address ___________________________ Social Security # _______________________

Signature __________________________________________ Date _______________________

EMS Agencies affiliated with: _____Paid FT _____Paid PT _____Volunteer Years of Experience:___________

Other employment: __________________________________

Highest education completed:

_____High School _____Associate _____Bachelors _____Masters Name of School: __________________________________

Reason for taking EMT classes:

Reason for choosing COTC:
Central Ohio Technical College
Institute for Public Safety
Emergency Medical Service

Physical Examination Form for Clinicals

To be completed by your Physician with signature and date.

EMS Students: Please have your Health Care Provider perform an examination and complete the statement below.

I have examined ______________________ on __________________ and
have determined that there are no health related reasons which would prohibit this student from participating in the Central Ohio Technical College EMS Programs.

Physician Signature: ______________________ Date: ________________

Physician Name (Printed w/title M.D. D.O.): ______________________

Address, Phone No.: ______________________________________________

Certified Nurse Practitioner: _______________________________________

Allergies to Latex? Yes _________ No _________

Immunizations

Physicians:

• If a student has never received a TB skin test, or it has been longer than 12 months since the last test, a 2 Step Mantoux skin test is required.

• If a student has participated in annual TBB testing, the most recent results must be within 12 months of admission – otherwise a 2-step Mantoux is required.

If you, as a Physician, did not administer the 2 step TB skin test or the annual TB skin tests, please leave blank. The student must provide the documentation for the TB skin testing.

Tuberculosis: Documentation of 2 Step Mantoux test.

Tuberculosis Step 1:
Date given ________
Date read __________
Results: _______ mm Negative Positive

Tuberculosis Step 2:
Date given ________
Date read __________
Results: _______ mm Negative Positive

Annual TB Skin Testing:
Annual TB:
Date given __________
Date read __________
Results: ______ mm Negative Positive
Date of prior annual TB:
  Date Given ____________
  Date read ____________
  Results: _____ mm   Negative   Positive

For known positive TB skin testing:
- A chest x-ray report showing no evidence of active disease is required.
- The student will also complete a TB screening questionnaire – this form may be obtained from the EMS Clinical Coordinator.

Other Immunizations
Physicians: Please fill out the immunizations dates that your office administered or are contained in your medical record. Otherwise, leave blank and the student must provide documentation to the EMS program.

MEASLES (RUBEOLA):
- Must have documentation of 2 immunizations.
- Or must have documentation of immune status/titer.

Immunizations:
  Immune Status/Titer Results: Date: ________
  Date #1__________  Immune
  Date #2__________  Not immune

MUMPS
- Must have documentation of 2 immunizations.
- Or must have documentation of immune status/titer.

Immunizations:
  Immune Status/Titer Results: Date ________
  Date #1__________  Immune
  Date #2__________  Not immune

RUBELLA:
- Must have documentation of 2 immunizations.
- Or must have documentation of immune status/titer.

Immunizations:
  Immune Status/Titer Results: Date ________
  Date #1__________
  Date #2__________  Immune / Not immune
CHICKEN POX (VARICELLA):
- Must have accurate year of disease by history.
- If unknown or no history of disease, must have documentation of 2 immunizations.
- Or must have documentation of immune status/titer.

Year of Disease: 

Immunizations:

Imune Status/Titer Results: Date: 

Date #1: Immune

Date #2: Not immune

HEPATITIS B:
- Must have documentation of 3 immunizations.
- OR provide evidence the student has started the series.
- Or must have documentation of immune status/titer.

Immunizations:

Imune Status/Titer Results: Date 

Date #1 Immune

Date #2 Not immune

Date #3

Tdap
Tdap is a requirement. Documentation must be provided.

Tdap: Date:

Flu
Seasonal flu vaccine is a requirement. Documentation must be provided.

Seasonal flu vaccine: Date:

EMS Students will need to make two copies of all their health information. One set will be kept by the College and one set will be kept by the student in a secure location. Your health information will be kept securely and treated as private.
Central Ohio Technical College
Institute for Public Safety
Emergency Medical Services

EMS Program – Entry Certifications

Name: ____________________________________________ Date: _______________

Valid Driver’s License:

Valid Ohio EMT or AEMT certification (must have):

National Registry Card (optional):

Front and back of current valid AHA CPR for HealthCare Provider Card:
Central Ohio Technical College
Institute for Public Safety
EMS Program
Drug Screening Policy

Applicants to the Emergency Medical Services (EMS) Programs are required to test negative for drug and/or alcohol abuse before entering the Program. All test results, positive or negative, will be sent to the Director of the Institute for Public Safety. All costs for testing are the student’s responsibility.

Any student/applicant who tests positive for drugs not medically prescribed for that student/applicant will not be permitted to enter the clinical setting or register for a practicum course. The admission and reapplication status of any non-paramedic student/applicant testing positive will be at the discretion of the Director of the Institute for Public Safety. Applicants/students in the paramedic program will be removed from the paramedic program and will not be permitted to apply/reapply to any COTC paramedic program.

Any applicant seeking admission to a public safety course/program who knowingly and intentionally attempts to provide a substitute or adulterated urine specimen will not be permitted to enter the course/program and at the discretion of the Director of the Institute for Public Safety may not be permitted to reapply to any public safety course/program.

Currently Enrolled Students

Any EMS instructor may request a drug screen given reasonable cause. “Reasonable cause” exists when a student exhibits behavior that suggests impairment from drug or alcohol use or when clinical performance or safety is affected. These behaviors include but are not limited to: poor judgment, mood swings, over-reaction, poor or inappropriate patient care, etc. In the clinical setting, the clinical instructors will follow that institution’s policy. Students testing positive will be required to withdraw from the current quarter, will not be permitted to enter/return to the sequence of the paramedic courses and will not be permitted to apply/reapply to the paramedic program. At the discretion of the Director of the Institute for Public Safety other public safety students testing positive will be considered on a case by case basis.

Any student currently enrolled in a public safety course/program who knowingly and intentionally attempts to provide a substitute or adulterated specimen will be removed from the course/program and at the discretion of the Director of the Institute for Public Safety may not be permitted to reapply to any public safety courses/programs.

Approved: 6/2006
Revised: 12/2011

Drug Screenings may be conducted by any licensed laboratory screening center but the original results must be sent directly to:

COTC Records
1179 University Drive
Newark, OH 43055

Licking Memorial Health Care offers drug screening:

Licking Memorial Company Care
Tamarack IV Building
1865 Tamarack Road
Newark, OH 43055
740.348.4972

Hours: 0730-1700 Monday – Friday
- You do not need an appointment but do need to arrive at or before 1630 to ensure that there is enough time to complete the screening.
- This is NOT located at the main hospital complex.

Cost: $38.00 – student is responsible for the cost
Directions to Licking Memorial Company Care
Tamarack IV
1865 Tamarack Road, Newark, Ohio

From Columbus
- Take State Route (SR) 161 East to Granville
  SR 161 turns into SR 16
- Turn right (South) at the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)
- Take I-70 East to Granville/Lancaster State Route (SR) 37 Exit
- Follow SR 37 North toward Granville
- Exit East onto SR 18, continue 2 miles and turn right
  (South) at the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)

From Cleveland
- Take I-71 South to State Route (SR) 13 South
- Take SR 13 South approximately 50 miles to
  SR 16 West in Newark
- Take SR 16 West approximately 4 miles to
  the Cherry Valley Road stoplight and turn left
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)

From Akron/Canton
- Take I-77 South to State Route (SR) 36 West (Exit #65)
  SR 36 West will turn into SR 16 West
- Turn left (South) at the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)

From Zanesville
- Take State Route (SR) 146 West and turn left onto
  SR 16 West
- Continue through Newark and turn left (South) at
  the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)

From Lancaster
- Follow State Route (SR) 37 North toward Granville
- Exit East onto SR 16, continue 2 miles and turn right
  (South) at the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road

From Cincinnati
- Take I-71 North to I-270 North (East) to I-70 East
- Take I-70 East to Granville/Lancaster State Route (SR) 37 Exit
- Turn left onto SR 37 North toward Granville
- Exit East onto SR 16, continue 2 miles and turn right
  (South) at the Cherry Valley Road stoplight
- Go straight, across West Main Street
  Cherry Valley Road turns into Tamarack Road
  (1865 Tamarack Road is on the right-hand side)
**SHIRT ORDER FORM-COTC EMS PROGRAM**

****Bring first Day of Class **DATE______________**

NAME ___________________________ SCHOOL BRANCH ___________________________

(Please Print)

(Knox, Pataskala, Coshocton)

CELL PHONE # ( ) ______________________ EMAIL ___________________________

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CASH, CHECKS AND CREDIT CARDS ACCEPTED. MAKE CHECKS PAYABLE TO “BLACK DOG APPAREL”. 7.25% STATE SALES TAX WILL BE CHARGED. PAYMENT MUST BE MADE IN FULL BEFORE RECEIVING YOUR ORDER.

_Students paying with Credit Card will be contacted via text message for additional needed information._

**PAID** CASH □ CHECK □ #____________ ORDER SUB TOTAL $ ________________

CC □ TAX 7.25% $ ________________

**OWES** AMOUNT DUE ________________ GRAND TOTAL $ ________________